

# Project Management

For nearly three decades TMT has delivered many thousands of projects for over 2000 customers throughout Southern England. Some of these projects have been highly complex and taken many months to complete, whereas others have been short but high-intensity operations, for example, to handle an urgent upgrade.



## PROJECT MANAGEMENT

**The level of project management provided is tailored to the unique needs of each customer according to specific project requirements.**

This can range from TMT owning the delivery of the whole project, including the detailed liaison with relevant customer stakeholders, through to TMT taking ownership of part of a project to complete a specific set of tasks.

Underpinning all our project management services are a set of ISO9001 and ISO27001 certified processes. For the more complex projects, Prince2 project management methodologies are deployed and used. The scope of every project is clearly defined, and responsibilities are allocated and agreed upon with each customer before the work begins.

All TMT projects are allocated to a member of our project management office who will own the delivery of the project as defined by the scope and be the main point of contact with the customer. Communication is fundamental and updates are provided by the allocated project team member as agreed.

Whilst project management is important, TMT scales the level of activity according to the needs of the customer and the individual project being undertaken. If the project is very short in duration and not complex, adopting the Prince2 methodology would be unnecessary and costly. Conversely, where a large and complex project spanning a prolonged period is to be undertaken it will be essential to adopt a more complete, robust, and "risk management" approach. TMT will make recommendations according to the specific project being discussed.

## OUR SERVICES

**Project Co-Ordination** - Designed for smaller, less time-consuming projects, where items such as "rollback" plans or "risk assessments" are not required. These types of projects are allocated to an experienced Project Co-Ordinator who will handle the resourcing and scheduling of the project while being the primary point of contact throughout.

**Project Management** - Designed for the larger, or more complex, projects which may typically run over several weeks or months. These projects are handled by our Prince2 certified project managers who will produce a full project plan as part of the process, setting out all the detailed tasks and timescales involved in delivering the project. The project plan and detailed scope will be produced before the project starts and will be discussed and agreed upon with the customer. The TMT allocated project manager will be responsible for the delivery of the project in accordance with the specified scope and will provide updates to relevant stakeholders on progress as the project develops.